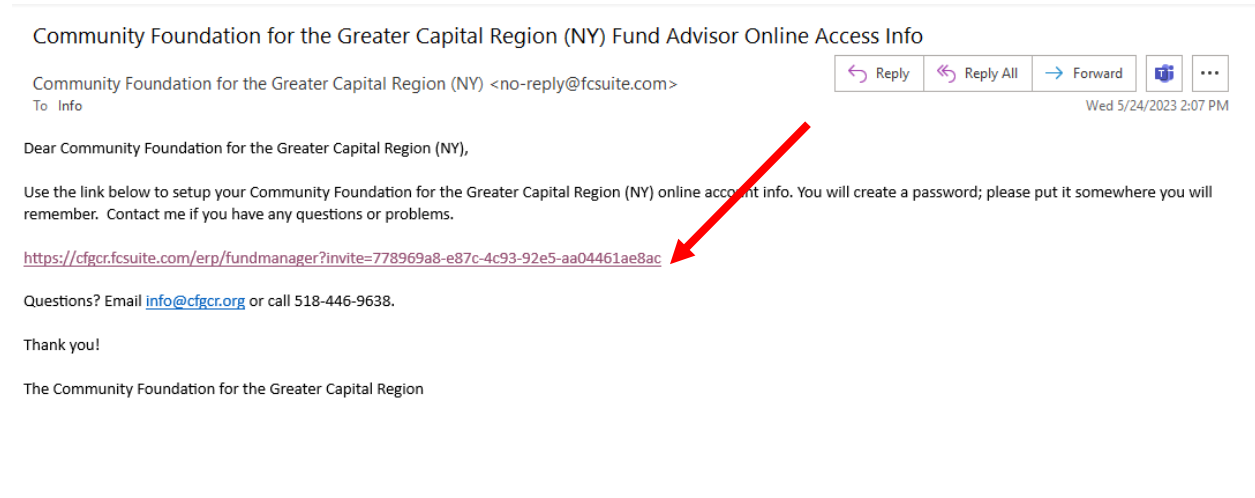
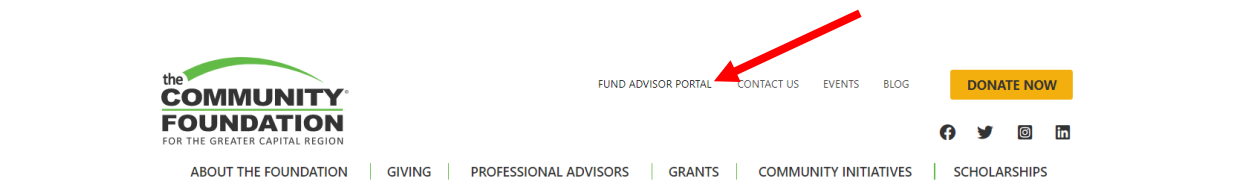





You will receive an email from the Community Foundation inviting you to finalize your access to the **Fund Advisor Portal**. You should click the link in the email:



Once you have set your password you will be able to access your fund information in the new **Fund Advisor Portal**. Be sure to save your password and bookmark the site. You can also access the **Fund Advisor Portal** from our website by clicking [Fund Advisor Portal](#) on the header or footer of the homepage:



On your **Fund Advisor Portal** main page you will find summary information for your fund as well as navigation tabs. You may click “Update My Profile” at any time to notify the Community Foundation of any changes to your preferences for email address, name and contact information.

  
[Update My Profile](#)

## Ellen Barrett Bevins Fund

[Home](#) [Contributions](#) [Past Grants](#) [New Grant Request](#) [Fund Statements](#) [Files](#) [Give](#) [Logout](#)

**Date Created: 11/10/**

**Current Balance: \$617,**

The navigation tabs underneath your fund name will be utilized to guide you through your fund data.

Tab details:

**Contributions:** All gifts made into your fund. If you receive gifts from many individuals, the amount and donor information will be listed here.

**Past Grants:** The full grant history for your fund.

**New Grant Request:** The form you will use to complete a grant request. If your fund is a scholarship, designated, or agency fund, you will not see these tabs on your portal.

**Fund Statements:** Beginning in June 2023, fund statements will be distributed digitally to your email address and uploaded to your Fund Advisor Portal.

**Files:** Any important documents or information relating to your fund.

**Give:** Redirects you to the Community Foundation's online giving page so you can add to your fund with a credit card or give to another fund of the Community Foundation.

Some advisors will see additional tabs for **vouchers** and **invoices**. These tabs will contain information regarding transactional details associated with funds that conduct fundraising and pay fundraising expenses.

**Logout:** Logs you out of the portal.

 [Update My Profile](#)

## Ellen Barrett Bevins Fund

[Home](#) [Contributions](#) [Past Grants](#) [New Grant Request](#) [Fund Statements](#) [Files](#) [Give](#) [Logout](#)

**Date Created: 11/10/**  
**Current Balance: \$617**

Below the tabs on the home page you will see your fund summary information represented graphically as well as a historical summary at the top.

### Ellen Barrett Bevins Fund

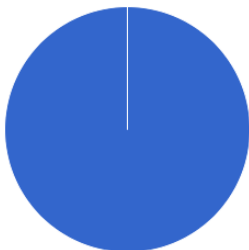
[Home](#) [Contributions](#) [Past Grants](#) [New Grant Request](#) [Fund Statements](#) [Files](#) [Give](#) [Logout](#)

**Date Created: 11/10/2008**  
**Current Balance: \$617,408.85**  
**Total Contributions: \$547,775.65**  
**Total Grants: \$188,896.53**

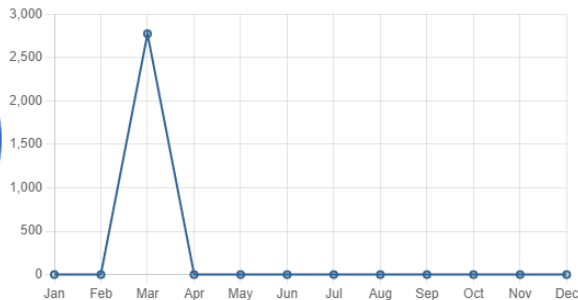
Fund Advisors are: Community Foundation for the Greater Capital Region (NY); Jenna Cuilla

#### Top 10 Contributors

● Bevins, Ms. Ellen Barrett

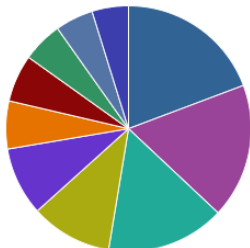


Contributions



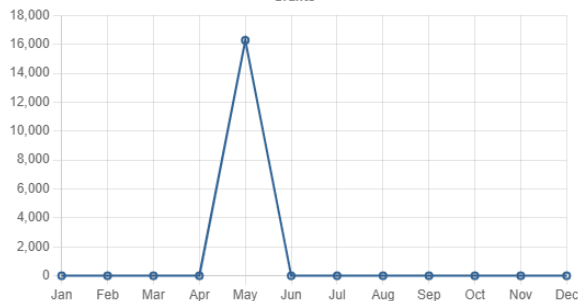
Filter by Year: 2014 2013

#### Top 10 Grantees



- Colonie Senior Service Centers, Inc.
- New York State Network for Youth Success, Inc.
- Saratoga Senior Center
- Reach Out And Read, Inc.
- Saratoga Regional YMCA
- Social Enterprise and Training Center
- Brightside Up, Inc.
- Capital Roots
- Schoharie River Center, Inc.
- Community Caregivers, Inc.

Grants



Filter by Year: 2023 2022 2021 2020 2019 2018 2017 2016 2015

To recommend a grant:

Navigate to the "New Grant Request" tab.

You will see grants for the current year listed on the right and a new grant request form with instructions on the left.

You may choose from a previous grantee, other foundation funds, search the IRS 501c3 database for a new organization, or enter the grantee information manually.

[Update My Profile](#)

### Ellen Barrett Bevins Fund

[Home](#) [Contributions](#) [Past Grants](#) [New Grant Request](#) [Fund Statements](#) [Files](#) [Give](#) [Logout](#)

Use this form to request a new grant from your fund. Select a grantee from the drop-down menu or enter a new nonprofit.

The Community Foundation will receive notification of your request and process your grant.

We will notify you by email once the grant has been completed.

Use the "Past Grants" tab to view any grant that has been processed from your fund in the past.

If you have questions please email [info@cfgr.org](mailto:info@cfgr.org) or call 518-446-9638.

---

#### Grants

Date	Status	Recipient	Description	Amount
05/10/2023	Complete	Jewish Family Services of Northeastern New York	for implementation of a CRM	1,284.66
05/10/2023	Complete	Saratoga Senior Center	for the new Saratoga Senior Center	15,000.00

#### Choose from previous Grantee

Grantees you have given to in the past

Other foundation funds

or

#### Search for other Grantees

Name

City

State

or

#### Enter Grantee information manually

Name \*

Address \*

City \*

State \*

Zipcode \*

Once you have chosen your grantee and completed any required fields click "Submit."

or

**Enter Grantee information manually**

---

Name \*

---

Address \*

---

City\*

---

State\*

---

Zipcode \*

---


Phone \*

---

Email

---

\* required information



You will be redirected to complete the grant request by adding a grant amount and any other details. Please note that the minimum grant request is \$100. When you are finished click "Review."

## Grant Request

Grantee	Sample Organization
Description	<input type="text" value="For unrestricted use"/>
Amount	<input type="text" value="100"/>
Anonymous	<input type="checkbox"/>
Recurring	<input type="checkbox"/>
Attachment	<input type="button" value="Choose Files"/> No file chosen (or drag and drop anywhere on the page)
Attachment Description	<input type="text"/>
Notes to CFGCR Staff	<input type="text" value="Please mail the check by June 15 to:&lt;br/&gt;Sally Jones&lt;br/&gt;Director of Development."/>

If you are satisfied, click "Submit Request."

[Update My Profile](#)

## Ellen Barrett Bevins Fund

[Home](#) [Contributions](#) [Past Grants](#) [New Grant Request](#) [Fund Statements](#) [Files](#) [Give](#) [Logout](#)

### Review New Grant Request

Grantee	Sample Organization
Address	123 Main Street Albany , NY 12203
Phone	518-446-9638
Email	info@cfgr.org
Description	For unrestricted use
Amount	\$ 100
Anonymous	No
Notes to CFGCR Staff	Please mail the check by June 15 to: Sally Jones Director of Development.

[Submit Request](#) [Edit Request](#)

Next, a confirmation screen will appear as shown below.

[Update My Profile](#)

## Ellen Barrett Bevins Fund

[Home](#) [Contributions](#) [Past Grants](#) [New Grant Request](#) [Fund Statements](#) [Files](#) [Give](#) [Logout](#)

Grant Request Submitted

[Continue](#)

You will see your pending request listed under the “New Grant Request” tab with the status listed as “Request” while the grant is being reviewed and processed by our program team. Please note that you can cancel the request while the status is listed as “Request.”

[Update My Profile](#)

## Ellen Barrett Bevins Fund

[Home](#) [Contributions](#) [Past Grants](#) [New Grant Request](#) [Fund Statements](#) [Files](#) [Give](#) [Logout](#)

Use this form to request a new grant from your fund. Select a grantee from the drop-down menu or enter a new nonprofit.

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We will notify you once the grant has been completed.

Use the "past grants" tab to view previous grants that have been processed from your fund.

If you have questions please email [info@cfgr.org](mailto:info@cfgr.org) or call 518-446-9638.

### Choose from previous Grantee

Grantees you have given to in the past

Other foundation funds

### Grants

Date	Status	Recipient	Description	Amount	
05/25/2023	Request	Sample Organization	For unrestricted use	100.00	<a href="#">Cancel</a>
05/10/2023	Complete	Jewish Family Services of Northeastern New York	for implementation of a CRM	1,284.66	
05/10/2023	Complete	Saratoga Senior Center	for the new Saratoga Senior Center	15,000.00	

You will receive an email from the Community Foundation when the grant has been issued.