



is pleased to announce
THE SHIRLEY KELLY SCHOLARSHIP

The Community Foundation

The Community Foundation for the Greater Capital Region is an independent, non-profit, publicly-supported, tax-exempt organization founded in 1968 to meet the existing and future needs of the Capital Area's educational, health, cultural, civic and charitable organizations. The Community Foundation's scope goes beyond social service and welfare; its purpose is to improve the overall quality of life in the Capital Region.

The Community Foundation administers a variety of charitable funds. Recognizing the importance of scholarships, especially with decreasing dollars for education at the federal level and increasing educational costs for students, the Foundation is pleased to administer the Shirley Kelly Scholarship Fund, which is described below.

The Shirley Kelly Scholarship Fund

The Shirley Kelly Scholarship Fund was originally conceived in 1997 to honor the 80th birthday of Shirley Kelly. The Fund was established in 1998 to further enable a student who shared her philosophy of teaching to pursue a career in elementary education, and thus with the goal of continuing the important presence of excellence in the classroom.

Graduating from SUNY at New Paltz with a B.S. in Education, she first taught in the Huntington, Long Island, School District from 1938 – 1946. Shirley was an elementary teacher in the East Greenbush Central School District who taught first grade from 1953 through 1979.

Her philosophy of teaching included a sense of fairness as well as a sense of humor. The ability to often use common sense in resolving problems was firmly established in her teaching style. The importance of being the best student possible for each individual as well as being a well-balanced person was an annual teaching objective. She recognized all of the above characteristics in her pupils and fostered them within the classroom.

It is with these thoughts that future recipients of this award be sought.

Eligibility Requirements:

1. The student must be a graduating senior of Columbia High School and plan to attend an accredited four-year college or university.
2. The student must plan to pursue an education and career in elementary education.
3. The student must have demonstrated scholastic ability and achievement, maintaining a minimum of a "B" average.
4. The student must have demonstrated an interest and/or skill in working with children.
5. The student must demonstrate financial need.

Selection Process:

1. All scholarship applications must be completed in full and submitted to the Columbia High School Guidance Office by **March 5, 2012**.
2. The scholarship recipient will be announced during the Awards Ceremony at Columbia High School.

Scholarship Fund Disbursement:

1. A scholarship of \$12,000 will be awarded, paid at the rate of \$1,500 per semester directly to the college or university at which the scholarship recipient has been accepted or is attending. Award money will be deposited with the college to cover tuition and fees, books, instructional supplies, or living expenses.
2. The student must remain fully matriculated at the college or university, maintain an acceptable grade point average (each semester), and remain enrolled in a course of study leading to a degree relevant to elementary education to retain this award.
3. The student is encouraged to submit a letter to The Community Foundation for the Greater Capital Region at the end of each school year describing achievements, extracurricular involvement, and other relevant experiences.
4. A student who transfers to another college or university may request that the scholarship be continued providing the student continues to meet all eligibility requirements.
5. An initial and/or subsequent scholarship award does not in itself imply a continuation of future awards. A verification and review process will be a part of subsequent year scholarship awards.

Application Procedures:

1. In addition to Parts I and II of the application, the following information is required:
 - The applicant's Educational History, from the first year of high school to the date of application. This must be evidenced by school certificates signed by the proper school authority showing courses taken, the grades received, and the rank of the applicant in the class. Regents marks should be provided when available, as well as the student's ACT and/or SAT scores.
 - A copy of the completed Financial Aid Form (or any comparable document) as submitted to the applicant's college of choice.

- A copy of the letter of acceptance from the applicant's college or university should be submitted with the application if possible, or immediately upon receipt of such acceptance. In addition, an official verification of registration will be required for each semester for which a scholarship award is being made.
 - Two letters of endorsement from persons, other than family, who have had an opportunity to personally observe the applicant and who can comment on character, industriousness and purposefulness of the applicant. These letters must be submitted directly to the Guidance Office by the persons writing the letters before the application deadline date.
2. It is suggested that Parts I and II of the application, as well as the Educational History and the Financial Aid Form, be submitted as one packet.
 3. The applicant should complete Part I of the application by typing or printing all answers.
 4. Part II, an original essay, should be no more than 250 words. If possible, the essay should be typed and double-spaced. The applicant's name should appear on each page.
 5. The application must be completed in full and submitted by **March 5, 2012**. Applications that are not complete will not be eligible for review.
 6. Completed applications should be submitted to:

**The Shirley Kelly Scholarship Fund
Columbia High School Guidance Office
962 Luther Road
East Greenbush, NY 12061**

The Community Foundation for the Greater Capital Region's
SHIRLEY KELLY SCHOLARSHIP
Columbia High School Guidance Office
962 Luther Road
East Greenbush, NY 12061

Application Form: PART I

Personal/Educational Information

Student's Name: _____

Address: _____

Date of Birth: _____ Home Phone Number: _____

Father's Name: _____ Occupation: _____

Mother's Name: _____ Occupation: _____

High School(s) attended (ninth through twelfth grades):

Name of School	Date of Entrance	Grades Attended
_____	_____	_____
_____	_____	_____

Date of Graduation: _____ Rank in Class: _____ Total # in Class: _____

List of accredited colleges or universities applicant has applied to, or been accepted in, in order of preference:

Name of College or University	City and State
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Course of Study Applicant Plans to Pursue: _____

Applicant Activity Profile

Participation in extracurricular or school activities indicating **year(s) involved** and **offices held**

Honors and awards (include special distinctions earned, school or civic):

Civic activities (i.e., member in Boy Scouts, Junior Achievement, etc., and/or religious or community activities that demonstrate a commitment to humanity):

Leadership activities (school or civic offices held and/or special achievements):

Employment/self-employment activities:

1. Name of Employer

Employment Dates

Job Title

Description of Duties:

2. Name of Employer

Employment Dates

Job Title

Description of Duties:

3. Name of Employer

Employment Dates

Job Title

Description of Duties:

PART II

Your essay, not more than 250 words, should be typed if possible, double-spaced and included with the application packet (see "Application Procedures"). In the essay, please write about why you are pursuing a career in elementary education, including the characteristics of yourself you expect to draw on in the classroom.

Signature of Applicant: _____ **Date:** _____