



are pleased to announce  
**The Chamber of Schenectady County's  
Leonard K. Doviak Memorial Scholarships 2012**

**The Community Foundation**

The Community Foundation for the Greater Capital Region is an independent, non-profit, publicly-supported, tax-exempt organization founded in 1968 to meet the existing and future needs of the Capital Region's educational, health, cultural, civic and charitable organizations. The Community Foundation's scope goes beyond social service and welfare; its purpose is to improve the overall quality of life in the Capital Region.

The Community Foundation administers a variety of charitable funds. Recognizing the importance of scholarships, especially with decreasing dollars for education at the federal level and increasing educational costs for students, the Foundation is pleased to administer the Leonard K. Doviak Memorial Scholarships, which are described below.

**The Leonard K. Doviak Memorial Scholarships**

The Chamber of Schenectady County and The Schenectady County Chamber Foundation, Inc. are pleased to announce the Leonard K. Doviak Memorial Scholarships. The goal to enhance our community's quality of life is twofold:

1. To prepare an educated citizen for responsible roles within the workforce to strengthen the economic vitality of all communities within our county.
2. To create a corporate citizenship promoting the importance of community service and participation in community affairs.

The Leonard K. Doviak Memorial Scholarships will recognize students whose educational and career goals are committed to those principles. **Two** Leonard K. Doviak Memorial Scholarships, in the amount of \$1,000 each, will be awarded to students entering a two- or four-year college or university in the Fall of 2012 to study in any field.

**THE CHAMBER OF SCHENECTADY COUNTY**

Mission Statement: *To drive a strong business climate throughout Schenectady County.*

**THE SCHENECTADY COUNTY CHAMBER FOUNDATION, INC.**

Mission Statement: *To create, advocate and nurture business, education and community partnerships, which influence change in the educational system and which address educational and workforce opportunities for students in Schenectady County.*

## Eligibility Requirements

- Applicant must be a high school senior legally residing and/or studying in Schenectady County
- Applicant must intend to enroll full-time as a matriculated student in a two- or four-year, degree-bearing college or university beginning in the Fall of 2012.
- Applicant must have earned a high school academic grade point average ranging **between 75% and 85%**.

## Application Procedure

1. In addition to the *completed* application packet, applicant must submit the following:
  - a. Official high school transcript.
  - b. Two letters of recommendation from persons within your school such as a teacher, school administrator or guidance counselor; and one individual from the community other than a family member or relative. The letters should address the merits of your candidacy for this award and comment specifically on your character and abilities. At least one must also address your community service involvement or employment experience. There is a form attached that you may give to the people from whom you request letters.
2. The Committee will consider only *completed application packets* received by the Selection Committee by **March 5, 2012**.
3. The *completed* application packet is to be mailed to:  
Leonard K. Doviak Memorial Scholarships  
c/o The Community Foundation for the Greater Capital Region  
Six Tower Place  
Albany, NY 12203

## Selection Schedule

- The Committee will begin its review of the application materials in April 2012.
- The Committee may choose to interview applicants at the Chamber of Schenectady County, 306 State Street, Schenectady.
- **The scholarships will be awarded at the Chamber Foundation Golf Classic on May 21, 2012 at the Mohawk Golf Club. The winning student will be requested to attend this dinner, and can be accompanied by an adult guest.**

## Award Disbursement

- The one-time, \$1,000 award will be paid directly to the college or university at the rate of \$500 per semester to cover tuition, college expenses, fees, books, instructional supplies and living expenses.
- The student must remain a full-time, matriculated student to receive the entire monetary award.
- A student who transfers to another college or university may request that the scholarship be continued provided the student continues to meet eligibility requirements.
- An initial and/or subsequent scholarship award does not in itself imply a continuation of future awards. A verification and review process will be a part of subsequent year scholarship awards.



## Leonard K. Doviak Memorial Scholarship 2012 Application

STUDENT NAME (FIRST, MIDDLE, LAST)

PARENT NAME(S)

STREET ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

DATE OF BIRTH

HIGH SCHOOL

GRADUATION DATE

COLLEGES TO WHICH YOU HAVE APPLIED (IN ORDER OF PREFERENCE)

1.

2.

3.

DESIGNATED COURSE OF STUDY (ACADEMIC MAJOR)

Please describe any circumstances, financial, personal, academic or other experiences not reflected in your essays or resume that you would like the committee to take into consideration when evaluating your application:

***Please attach a resume that contains details on any school and community activities or employment, in which you have been involved during high school. For each activity, list the inclusive dates of your participation, leadership positions you held and any recognition or awards you received.***

Continued on next page.

Also on a separate piece of paper, write an essay, no longer than two pages using a 12-point font size that answers the following in two parts:

**Part I**

- A. Identify and describe what you perceive as the three most important challenges facing the County of Schenectady.
- B. Discuss how your community service and/or work experiences have contributed to your development, especially in terms of how your future occupation or profession will aid the Schenectady community.

**Part II**

Select a significant personal experience or accomplishment that took place during the past two or three years. Describe that experience or accomplishment, why it was important, what you learned from it and how it might relate to your educational and career goals.

*I hereby certify the information contained in this application is true and accurate.*

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STUDENT SIGNATURE

DATE



## Leonard K. Doviak Memorial Scholarship

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STUDENT NAME

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LETTER DUE DATE

*The student named above is preparing an application for the above Scholarship. S/he is seeking a letter of support from you regarding his/her candidacy for the Scholarship. In your letter, please address the following points regarding your knowledge of the candidate:*

(ATTENTION STUDENT: Be sure one letter-writer can speak about your community service and/or employment)

- \_\_\_\_\_ Character
- \_\_\_\_\_ Abilities
- \_\_\_\_\_ Participation in community service
- \_\_\_\_\_ Participation in employment

*Please return your letter to the candidate/guidance counselor by the date above to:*

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NAME

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ADDRESS

*Thank you for your assistance!*